# TITLE OF THE PAPER, or Abstract TIMES NEW ROMAN, 14 FONT SIZE, CENTER, BOLD, ALL UPPERCASE LETTERS

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## Abstract

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*Keywords: Four or Five Keywords (First Characters of Each Word are in Capital/Uppercase Letters), Italic*

## INTRODUCTION

Paper size is 210mm×297mm of A4 paper. Please save to MS Word templates directory.Use 10 point Times New Roman font. Single line spacing is mandatory.

Try to avoid Underline or Bold within texts. Throughout the paper including text inside figures and tables must follow 10 Font size or larger.

Top margin is 30mm while the left, right, and bottom margins are 25 mm.

Headings should be left justified and without numbering.

Leave one line between headings and the first paragraph and no space before succeeding paragraphs.

Indent the first line of the paragraph by 5mm. All text should be left and right justified.

Footnotes and underlines are not allowed.

## HEADINGS

Use at most three levels of headings that correspond to chapters, sections and subsections. The first level headings for chapter titles should be in 10pt, bold, justified, and upper case font.

Leave one-blank line before and after the first level headings, respectively.

**The Second Level Headings**

The second level headings should be in 10pt, bold, justified, and First Characters of Each Word are in Capital font. Leave one blank line both before and after the heading, respectively.

The third level headings

These headings should be in 10 pt, italics, and sentence case. Insert one blank line before and after the headings. The further lower level headings should be avoided.

## tables, figures AND EQUATIONS

Figures or Tables should be sized the whole width of a column, as shown in Table 1 or Fig.1 (Figs. 1 and/to n) in the present example, or the whole width over two columns. Do not place any text besides the figures or tables. Do not place them altogether at the end of manuscripts.

### Tables

Table numbers and labels should be placed on top of the table, hanging by 12.5 mm, and left- and right-justified. Number the tables consecutively and locate them after and close to where they are first referenced. Leave at least one line between the table, label and the text. Tables should be auto-fit to window and no vertical lines or borders are needed. Do not abbreviate “Table.” Tables are numbered with Roman numerals.

Table 1 This is the example for table formatting

|  |  |  |  |
| --- | --- | --- | --- |
| Items | x | y | z |
| a | 5 | 2 | 5 |
| b | 6 | 1 | 6 |
| c | 8 | 3 | 9 |

Note: should be placed under the table leaving no space in-between; 10-pt font; and left- and right-justified.

### Figures

Figure numbers and labels should be placed one line under the figure, hanging by 12.5 mm, and left- and right-justified. Number figures consecutively in the order in which reference is first made to them in the text. Locate them after and close to where they are first referenced. Please do not compress the figure (images of 600 dpi resolution or more are preferable). Draw figures clearly and embed text in the image properly. Do not cut and paste from another text and ensure that after printing, the images look good and readable. Do not use outer boundary. Use the abbreviation “Fig.” except at the beginning of a sentence: like “Figure 1 is ... .”

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Fig. 1 This is the example for figure formatting.

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Equations and symbols should be typed in the equation editor. Number equations consecutively with equation numbers in parentheses, as in

 (1)

Refer to “Eq. (1)” not “equation (1),” except at the beginning of a sentence: like “Equation (1) is ... .”

The equation number, enclosed in parentheses, is placed right justified. Symbols and notation should be defined when they first appear. Use one blank line before and after the equation.

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Number citations consecutively in square brackets [1]. The sentence punctuation follows the brackets [2]. Multiple references [2], [3] are each numbered with separate brackets [1]–[3]. When citing a section in a book, please give the relevant page numbers [2]. In sentences, refer simply to the reference number, as in [3]. Do not use “Ref. [3]” or “reference [3]” except at the beginning of a sentence: “Reference [3] shows ... .”

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CONCLUSIONS

The main conclusions of the study may be presented in a short Conclusions section, which may stand alone or form a subsection of a Discussion or Results and Discussion section.

Full paper must follow this pattern. This is important! Please inform others to submit in time. It is mandatory that author or coauthor must present the paper.

## Acknowledgements

List here those individuals who provided help during the research (e.g., providing language help, writing assistance or proof reading the article, etc.). Provide sponsors name, as well as funding sources.

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